

# Sincere Home Care

Real People. Supreme Support.

## Our Distribution Plan for the COVID – 19 temporary 8.4% rate increase

This plan will be posted on our website [www.sincerehomecaremn.com](http://www.sincerehomecaremn.com) from December 20<sup>th</sup>, 2020 until at least January 30<sup>th</sup>, 2021.

In response to COVID – 19, the Minnesota Legislature approved a temporary rate increase of 8.4% to begin tentatively on December 1<sup>st</sup>, 2020 and will be in effect until approximately February 7<sup>th</sup>, 2021. The legislation require that employers pass on at least 80% of the 8.4% increase to PCAs in wages and benefits and the corresponding increase in the employer’s shar of FICA taxes, Medicare taxes, state and federal unemployment taxes and workers compensation premiums.

### Rate Increase

Sincere Home Care will surpass the legislation requirement of 80% and pay our PCAs 88% of this increase towards wages, benefits and payroll taxes for PCAs. All PCAs will receive an 8% wage increase. The specific amount of the increase will vary depending on the employee’s base wage.

The remaining funds (approximately 12%) is used by the agency to cover the cost for activities and items necessary to support compliance with Centers for Disease Control and Prevention (CDC) guidance on sanitation.

The increase will be applied to all PCA time worked between 12/01/2020 and 02/07/2021.

This rate increase does not apply to Qualified Professionals or Sincere Home Care staff.

The addition of these funds will not change the participants original approved number of units.

### Payment Schedule

Sincere Home Care will begin making initial payments the week of 12/21/2020 for the temporary increase to PCAs who have already been paid since 12/01/2020 at their regular rate. Then, Sincere Home Care will apply the temporary increase to all future paychecks for the PCA service dates between 12/01/2020 and 02/07/2021.

The 2020 – 2021 payroll calendar can be found [Here](#).

### Paystubs

This increase will not change your regular base wage. Instead, the increase will appear as a separate line item on the pay stub under “C19”. During the period of increase, PCAs will receive an extra check for COVID – 19 pay.

### Additional Information

If any PCA does not feel that they received the compensation related increase as required, you should contact Sincere Home Care’s payroll department at 763 – 354 – 1108. You may also contact the Department of Human Services:

#### By Mail

Minnesota Department of Human Services  
Community Supports and Continuing Care for Older Adults  
PCA Temporary Rate Increase  
P.O. Box 64967  
St. Paul, MN 55164 – 0967

#### By Email

Email questions to [dhs.ccarates@state.mn.us](mailto:dhs.ccarates@state.mn.us).  
DHS will direct the questions to the person who can best provide an answer.

#### By Phone

If you have questions, you can call the DSD Response Center at 651 – 431 – 4300.  
DHS will direct the questions to the person who can best provide an answer.

**Note:** The telephone number listed is a voice number. TDD users may call the Minnesota Relay at 711 or 800 – 627 – 3529. For the speech –to – speech relay, call 877 – 627 – 3848.